

# What Can I Claim as a Limited Company?

## Limited Company

We know it's not always clear what a limited company can claim – this guide covers the most common allowable expenses to help you get it right. If you're unsure about anything, just include it and we'll advise you.

**As a general guide, we would normally expect expenses to include:**

### Mileage & Travel

- Car mileage (include vehicle type – car, van, pedal cycle, motorbike)
  - ↳ Attached is a template you can use
  - ↳ Add 5p per mile per additional passenger
  - ↳ Record overnight stays for a £5 per night incidental allowance (UK only, HMRC-approved)
- Travel costs – parking, tolls, public transport, airfares, taxis
- Meals and drinks while working away from the usual place of work
- Overnight accommodation for business or training purposes

### Supplies & Equipment

- Consumable supplies
- Equipment purchases, maintenance, and repairs
- Office furniture and fittings (e.g. for residents or staff)
- Office equipment – desks, chairs, lamps
- Computer hardware and software

### Staff-Related Costs

- Protective clothing and supplies (ideally branded for best tax efficiency)
- Cleaning costs, including laundry
- Staff training and development

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## Premises & Utilities

- Premises maintenance
- Rent
- Utility bills – gas, electricity, water
- Phone (landline and mobile) and internet

## Admin & Operational Costs

- Printing, postage, stationery
- Trade journals, books, and magazines relevant to your business
- Professional subscriptions and trade memberships

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## Services & Financial Charges

- Business-related insurance policies
- Advertising and marketing
- Legal, accountancy, and bookkeeping fees
- Bank and credit card charges

This list is intended as a general guide – every business is different and there may be claimable costs specific to your industry that aren't included here.

If in doubt, feel free to get in touch – we're always happy to help clarify and ensure your company is running as tax-efficiently as possible.

Best regards,

*John*